St Mark's C.E. Primary School
Queens Road
Farnborough
Hampshire
GU14 6DU

Executive Headteacher: Mrs Clare Wright

Tel: (01252)544155
Email: adminoffice@st-marks.hants.sch.uk
Website: www.stmarkscofe.co.uk

2nd November 2026

Dear Parents and Carers,

Years 1-6 Parents' Evening – Tuesday 10th November and Wednesday 11th November 2026

We are pleased to invite you to our upcoming **Parents' Evening**, which will be held on the following dates:

- **Tuesday 10th November** from **3:30pm to 6:00pm**
- **Wednesday 11th November** from **4:30pm to 7:00pm**

Parents' Evening consultations are an excellent opportunity to discuss your child's progress and how to further support them at home. We would like to invite the children in Key Stage 2 (Sapphire and Diamond classes) to join their teacher and parents at this meeting in order to enable a three-way conversation about what is working well and any areas of focus. Children accompanying their parents/carers is optional.

If your child is on the SEND register you will also have the opportunity to book a 10-minute appointment with Mrs Williams our SENDCo. These slots are only available on Tuesday 10th November between 3:30pm – 6pm. Please call the school office on 01252 544155 to book your appointment with Mrs Williams.

The appointments are for 10 minutes each and our teachers will stick to this time to ensure no parents are kept waiting unnecessarily – a bell will be rung every 10 minutes to signal the time. We are only able to allocate one 10 minute appointment per child. If this does not meet the needs of your family's circumstances, please talk confidentially to your child's teacher to see if any additional appointments are available.

All parent/teacher consultations will take place in the school hall and children's books will be available for you to look at in the library area. Please take a seat in the hall a few minutes before your appointment so that the teacher knows you are there.

You will be able to book your Parents' Evening appointment via your Scopay App from 4pm today. Please find attached instructions on how to do this. The appointments will close on Sunday 8th November at 6pm.

On both evenings there will be a rail of second hand uniform and an honesty box in the Library if any parents would like to take any uniform and make a donation to the School.

With kind regards

The St. Marks Team