

Dear Parents/Carers,

An email will be coming out today for you to book an appointment for Parents Evening. Please note that there is a slight adjustment to timings to fit around After School Clubs.

Monday 21st October - 3.30pm to 6pm

Wednesday 23rd October - 4.30pm to 7pm

Parents Evening consultations are an excellent opportunity to discuss your child's progress and how to further support them at home. This year, we would like to trial inviting the children in Key Stage 2 (Sapphire and Diamond classes) to join their teacher and parents at this meeting to help them make the best of the opportunities available to them and to enable a three-way conversation about what is working well and any target areas etc (**this is optional**). Please note no KS1 or Reception children are to attend Parents Evening, please make alternative childcare arrangements for any children in Ruby or Emerald Class during any appointments that you make.

Please note that only **one appointment is available per child** at each parent/carer & teacher consultation. We recognise that some children have parents that are separated. Where separated parents both wish to attend the parent/teacher consultation, we expect that, unless restricted by the court, they jointly attend the same Parent/Teacher Consultation appointment in the ethos of positive co-parenting.

All parent/teacher consultations will take place in the School Hall and children's books will be available for you to look at in the library area. Please take a seat in the hall a few minutes before your appointment so that the teacher knows you are here. The end of your allocated 10 minute appointment will be signified by the ringing of a bell. If you feel that you need more time to talk with your child's teacher an additional appointment can be made at a later date.

If you have any queries please contact the School Office.

With kind regards

The St. Marks Team