

Dear Parents and Carers,

**Lockdown procedures:**

All schools are required to have lockdown procedures in place and to regularly practise them. Lockdown procedures would be used in response to an incident which could be a threat to the safety of staff and children in the school.

Lockdown procedures may be activated in response to any number of situations, these could include:

1. A reported incident or disturbance in the local community
2. An intruder on the site
3. A warning being received regarding a local risk of air pollution (smoke plume, gas cloud etc.)
4. A major fire in the vicinity of the school
5. The close proximity of a dangerous dog

Our procedure aims to minimise disruption to the learning environment whilst ensuring the safety of all pupils and staff.

If we were still to be under a lockdown warning as we approach the end of the school day, children will only be released to parents when it is safe to do so. School will send parents an email advising them of the current status and will update parents as the situation progresses. In this situation, we would ask that parents do not contact the school and stay away from the school site until school make contact. This would enable us to focus on managing the situation in school, liaising with relevant services and prioritising the children's safety.

Today we practised our response to lockdown procedures with the children. During today's practice providing calm and reassurance was our priority whilst informing the children, in an age appropriate manner, about the procedure. They responded in a really sensible way and we were very proud of them all.

**Food waste disposal:**

Big changes are coming to how recycling is managed across England, and the March 31, 2025 deadline for Simpler Recycling compliance is fast approaching.

Our Eco Council have been working hard to help us implement this new policy.

The school have purchased food waste caddies for each classroom (to help us dispose of waste after snack time and Tea Set) and our Eco Council children are speaking to all the classes about how we deal with food waste in the future.

From Monday 17<sup>th</sup> March the school will be changing the way in which we deal with food waste from packed lunches. Children who bring in a packed lunch will be asked to place any waste, including food, back into their lunch boxes and take it home.

Kind regards

The School Office