

St Mark's Church of England Primary School



Whole School Safeguarding Approach

January 2026

Leadership and Oversight

DSL (Rachel Jones) and Deputy DSLs in place (Nicola Smith & Lucie Hagan). Executive Headteacher (Clare Wright) is also a trained DSL. There is a Safeguarding Governor (AQC) in place- Rev Dianna Gwilliams. There are plans in place for half-termly meetings and monitoring. Safeguarding is reported at each Governor meeting.

SENCo- Sally Williams, Send Leader- Lucie Hagan
Senior Mental Health Leader- Nicola Smith
Online Safety Leader- Rachel Jones
PSHE and Relationship and Health Education Leader- Nicola Smith
ELSA and TALA- Christy Bailey (with termly supervision)

Rachel Jones is part of a Prospect Trust Safeguarding group (from the schools and the college in the trust) to discuss safeguarding and to work together.

Audits and Reviews

Hampshire Safeguarding audit is completed and sent to Hampshire's Children's Services annually.

360 Online Safety tool.

Annual external review to be carried out by external Safeguarding Company- Brightcore Consultancy in March 26.

Policies

Accessibility, Admission, Anti-bullying, Attendance, Positive Behaviour, Child in Care, Child Protection and safeguarding, Children with Medical Needs who Cannot Attend School (Trust wide), Drug and Alcohol, EVC, First Aid (Trust wide), Health & Safety (Trust wide), Lettings (Trust Wide), Online safety and Use of Technology (Trust wide), Use of AI (Trust wide), RSE, Safeguarding Child Statement, Safer Recruitment (Trust wide), SEND, Staff Code of Conduct, Supporting Children with Medical Needs and Whistleblowing (Trust wide), policies approved and in place.

Policies shared with staff. Staff signed Code of Conduct, read and understood Safeguarding policy and KCSIE part 1 and Annexe B.

Procedures

Child Protection and Safeguarding Policy provided by Brightcore Consultancy, amended by school's DSL team and ratified by AQC.

SCR online with Executive Headteacher (EHT) access.

All staff sign to say they've read: Child Protection & Safeguarding Policy, KCSiE Part 1 and Annexe B, Whistleblowing Policy, Positive Behaviour Policy and Staff Code of Conduct.

Filtering and monitoring: Securly (filter) and Firewall (Netsweeper) in place.

Online safety DSL completes weekly monitoring and records on spreadsheet.

Acceptable use agreements signed by pupils.

Home School Agreement signed by all parents and pupils.

Staff report low-level concerns to EHT and detailed records kept securely.

All staff have access to Cpoms to record concerns and raise issues with DSLs – regular training is provided.

All new staff provided with training on how to report concerns on CPOMS.

Operation Encompass uploaded to Cpoms and minutes from any meetings attended.

DSLs meet fortnightly: file reviews; update monitoring list; review patterns/learning from incidents; discuss referrals; identify training needs.

DSLs have password protected spreadsheet to keep logs of: Monitoring list (shared fortnightly with all staff); Securly monitoring and checks; STRAT meetings attended; audits; training; Incidents and outcomes; Young Carers; external referrals; escalations; updates for parents; safeguarding events/workshops (in addition to the curriculum).

Link AQC member plans to visit half termly (not yet in place as AQC established in Jan 26).

Prevent Risk Assessment in place.

HR and Trust Compliance Team monitor and keep records of all training completed.

DSL attends half-termly safeguarding meetings with The Prospect Trust team and consultants from Brightcore Consultancy.

Red/black lanyards used to identify compliant/non-compliant visitors in school.

Clear system in place for volunteers to become compliant before helping in school.

Regular worship sessions around safeguarding for whole school – led by DSL.

Culture

All DSLs attend updated training, and this is disseminated to staff.

Regular safeguarding training for all staff on National College and as part of all INSET days.

Excellent communication between staff members.

Online Safety and Well-being is an integral part of half termly newsletters.

Safeguarding posters around school.

Safeguarding walks – used to check staff understanding of procedures.

DSLs regularly discuss key pupils and clear lines of communication using Cpoms.

Weekly attendance checks in place and shared with staff: “walk towards” families of concern.

Monitoring system in place for key children of concern – all staff aware.

DSL attends Hampshire Safeguarding network meetings to keep updated on changes.

Safeguarding updates are shared with staff in meetings or via email.

Regular whole school Worship sessions around Keeping safe/Mental Health/Anti-bullying.

Fortnightly Tech Tuesday Worship sessions – keeping safe online.

Themed days and lessons used to deliver key messages ie NSPCC Speak Out, Antibullying week, Safety week, Mental Health Week, Junior Road Safety

Officer’s (JRSO) ‘Be Bright Be Seen’ day’, Safer Internet Day

Safeguarding board for staff (staff room).

Training:

All training courses are logged by the Trust HR team.

Staff have full access to training courses on National College.

All safeguarding leads/EVCs training up to date.

Nicola Smith has completed her Senior Mental Health training (April 2025).

Rachel Jones completed Hampshire Designated Teacher training (November 2025).

DSL attends Hampshire termly safeguarding updates.

Staff safeguarding training delivered annually through a whole school INSET day, with additional updates throughout the year (via face-to-face meetings or email correspondence).

Annual bespoke training day with Brightcore for DSL/DDSL.

Staff trained for Safer Recruitment: CW, RJ

Termly supervision for ELSA/TALA.

DSL meets termly with PCSO and receives Hampshire Community updates from the Police.

Pupil Voice engagement and feedback

Pupil voice carried out by school staff regarding a range of safeguarding issues. Digital Leaders, JRSOs and School Council play an active role in supporting safeguarding around school.

Annual pupil voice as part of annual audit from external provider (Brightcore).

What the feedback tells us: children have ‘trusted adults’ who they will share any concerns with and children know how to keep themselves safe both on and offline.

Curriculum

Comprehensive PSHE (SCARF Scheme) and RSE curriculum in place (SCARF Scheme)

SCARF has overviews for:

- Education for a Connected World (Online Safety)
- ‘Subjects and Issues’- where learning is linked to areas of KCSiE
- Protected Characteristics through SCARF
- Statutory updates for Relationship and Health Education

Online Safety is also taught through Computing lessons and in Tech Tuesday Worship sessions.

Parental Engagement

Online safety workshops (both in school and online) offered
Regular information in newsletters: both well-being and online safety
Safety week- parents sent a wealth of information about Online safety, supporting mental health and road safety.
Information and guidance on website
DSL and DDSL have access to an Early Help support spreadsheet (this was shared with the school by Hampshire Services Early Help Hub) and regularly signpost parents/carers with the details of websites and charities.
Early Help links on the safeguarding page of the website.