



St Mark's C.E. Primary School

Queens Road
Farnborough
Hampshire
GU14 6DU

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Website: www.stmarkscofe.co.uk

Executive Headteacher: Mrs Clare Wright

11th July 2025

Dear Parents/Carers,

Following on from our previous correspondence regarding the Key Stage Two production of 'Pirates versus Mermaids' we wanted to provide specific information regarding dropping off and picking up of pupils from the Salesian College Hall for the evening performance on Tuesday 15th July.

Dropping off:

- Please drop your child off at the main entrance to the college on Reading Road at 5pm.
- There will be a member of staff from St Mark's School ushering pupils into the hall entrance, which is located to the right of the Main Reception.
- We ask that parents and carers leave their Key Stage Two child at the hall and do not return to be seated for the performance until 5:45pm.

Parking:

- No parking is available for parents at the Salesian College site but parking in the surrounding roads is free of charge.

Pick up:

- The play will finish at 7:30pm, please ensure you arrive at the hall for this time to collect your child.
- If you have watched the evening performance: once the performance has finished please remain seated in the hall. St Mark's staff members will dismiss your child to you within the hall, once they have changed.
- If you have not watched the evening performance: please come into the hall to collect your child.

Please note, the daytime performance finishes at 3pm so if you are not watching this performance you can collect your child from school at the normal time of 3:20pm, staff will walk pupils back to school in time for the normal pick up time.

You are also welcome to collect directly from Salesian College Hall instead after the performance if this is more convenient.

For all pick ups, as always, children must point out the adult who is collecting them to a member of staff before leaving our care. If the adult collecting your child is not on the approved pick up list you have given to the office then the member of staff will not release your child until we have permission from you, the parent or carer, that your child is allowed to leave with that adult.

Please note that due to the late finishing time of the evening performance Year 6 pupils who have permission to walk home by themselves will still need to be collected by a responsible adult.

Salesian College address:

Salesian College Farnborough
119 Reading Road,
Farnborough
Hampshire
GU14 6PA

If you have any questions please speak to Mrs Bishop, Mrs Hagan or Mrs Bhela.

Kind regards,

Mrs Bishop, Mrs Hagan and Mrs Bhela